



Centerton Utilities

(Water/Wastewater Departments) (Franchised Utility Permitting)

February 20, 2024

CALL TO ORDER – The meeting of the Centerton Waterworks & Sewer Commission called to order by Commissioner Melvin Coffelt.

(1) ROLL CALL – Commissioner Melvin Coffelt, Robert Anderson, Donald Casteel, Michelle Haverkamp & Joshua Hagan, Utility Director “Malcolm Attwood,” Superintendent “Chad Klingler,” Attorney “Morgan Doughty” of Harrington Miller, Accountant “John Daniels,” Office Manager “Mary Perkins” & Human Resources Manager “Thresia Leimberg” of Centerton Utilities, Jeff Dehnhardt & Tim Mayes of ESI, Mayor Bill Edwards of City of Centerton.

(2) Pledge of Allegiance

(3) Approval of Consent Agenda: Commissioner Coffelt addressed the Commissioners by asking if there were any questions about the consent agenda items before they proceed. Commissioner Anderson made a motion to approve the consent agenda as presented. Commissioner Casteel seconded. All commissioners were in favor and the motion passed.

(4) Old Business:

a. **Attorney report – Harrington Miller Law Firm** – Nothing new to report.

b. **Project Updates – Engineering Services, Inc.**

i. **Hwy 102 Water Tower #4:** Jeff Dehnhardt with ESI stated the following: **Line project:** The contractor is making satisfactory progress. They has completed 3,240 feet of the twenty-four-inch main or twenty-seven percent of overall footage is complete. The contractor has used twenty-five percent of contract time and fifteen percent of funds. Also, the contractor discovered a leak on one of Centerton Utilities’ eight-inch lines yesterday. **Tank Project:** The “change order” for the Base installation has been executed. A lot of work behind the scenes, but not much work on site. Nine percent cost of the project with 18 percent of contract time. Both projects tracking well at this time.

ii. **Downtown Sanitary Sewer Improvements:** Jeff Dehnhardt with ESI stated there have been delays on this project due to difficulties obtaining pipe from the manufacturer. At this time, they are two ½ weeks out to get the pipe for this project.

iii. **Greenhouse Lift Station improvements:** Jeff Dehnhardt with ESI stated after this meeting they plan to review the plans with the Utility Director. Once that is done, they can upload the plans to the Health Department to be reviewed by the state for approval.

c. **Director’s Report:**

i. **Project Planning Worksheet (attached):** Utility Director Attwood reviewed the “Project Planning Worksheet” with the commission.



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- ii. **Field Operations & Customer Service Report:** Superintendent Klingler & Office Manager Perkins reports are in the packet for the commission to review. No questions at this time.

(5) New/Other Business:

- a. **Long Range Meeting:** Utility Director Attwood stated the most pressing projects are: 1) NW Sewer Basin. He suggested starting the planning process this year with construction in 2025. Jeff Dehnhardt with ESI stated this is a complex architectural project and to expect more time to design the basin and transfer station. 2) The Master Plan update for 20 to 30-year outlook. Jeff Dehnhardt with ESI stated extending the forecast farther out is more involved and requires more data collection. Mark Johnson with ESI has been tasked to begin work on this project. Commissioner Anderson asked for a revised project list to be available for the next meeting.
- b. **Updated AR Fire Code Meter Requirements:** Utility Director Attwood notified the commission that Arkansas fire code has been changed for a single point of ingress for single family and multifamily subdivisions to include a one-inch meter. A resolution is needed to update the fees for those systems that now require a one-inch meter.
- c. **Act 605 Repair Account Invoices – Sewer:** Utility Director Attwood requested the following invoices for a rehabilitated Grinder from JWC Environmental invoice # 117720 for 17,412.69 & Installation invoice from Jack Tyler invoice # 0058794-IN for \$2,162.63 to be paid out of the ACT 605 Repair Account. This was for Allen Road repair.

Commissioner Anderson made a motion to pay the invoices mentioned above out of the ACT 605 Sewer Account. Commissioner Hagan seconded the motion. All were in favor and the motion passed.

(6) Resolutions – None – Commission Anderson mentioned the auditors inquired about Fraud and Abuse. He stated the commission should have a policy and regular discussions of the topic. He stated staff will prepare a draft policy to discuss next month.

(7) Public Comment – None

(9) Announcements – None

(10) Adjournment - Commissioner Coffelt asked the attendees if there were any questions. With no further business, Commissioner Hagan made a motion to adjourn, Commissioner Casteel 2nd the motion. All were in favor and the meeting adjourned.